

2. Private School Club Events: School Club trips (for meetings and/or competitions) to other private or public schools without the express approval and sponsorship of the principal are not recognized or sanctioned by SBBC even when such trips have an educational component.

3. Private Booster Club Events: Trips organized exclusively by Booster Clubs without the approval and sponsorship of the school principal are not recognized or sanctioned by SBBC even when such trips have an educational component.

**NOTE:**

School-organized “Fan Buses” in which students are transported to athletic competitions to support the team will be considered a school sponsored field trip and the proper field trip protocols must be followed. However, “Fan Buses” that are not organized or sponsored by the school are to be considered a privately organized event described earlier in this section.

**SCHOOL BOARD SPONSORED TRIPS AND GUIDELINES**

A recognized SBBC Field Trip is any school or district sponsored curricular or extracurricular trip away from the school campus including a partial-day, whole-day, overnight or international trip.

**I. Educational Enhancement Trips**

Educational enhancement field trips are defined as: “The opportunity for students to link their classroom learning, knowledge, and understanding of a subject with outside experiences. These realistic, outside experiences (field trips) must have clearly stated objectives that directly correlate to work performed in the classroom and the Florida Sunshine State Standards.”

Examples of educational enhancement field trips include, but are not limited to the following:

- |                               |                               |
|-------------------------------|-------------------------------|
| 1. Classroom Curriculum Focus | 4. Supplemental Arts Program  |
| 2. SEAS                       | 5. Small Learning Communities |
| 3. Magnet Programs            | 6. School within a School     |

These field trips are designed to enhance the educational curriculum, they shall not be considered a “privilege” to attend or participate. Therefore, students shall not be required to earn points or be required to meet other teacher established objectives to attend or participate. However, a teacher may deny a student the right to attend or participate on a scheduled field trip based upon his/her record of disciplinary behavior. The student’s record of behavior must be such that it presents a danger to themselves or others on the trip. Parents shall have the right to appeal any disciplinary exclusion directly to the school principal.

Schools must make provisions to assist any student who is unable to attend or participate on an educational enhancement field trip due to his/her inability to pay required cost/fee.

**II. Student Activities Conferences/Conventions**

This category of field trips includes but is not limited to activities sponsored by or supported by the Student Activities and Athletics Department (See Appendix W). Within this category, students are given the opportunity to participate in leadership and/or character-building conferences, seminars or conventions.

**III. Competitions**

Competition-related field trips are defined as those opportunities for students to match their skills and talent against other students by entering regional, state or national academic or extracurricular events

## CHAPERONE SCHEDULE GUIDELINE FORM

The School Board of Broward County (SBBC) Field Trip Policy 6310 requires at least two SBBC employee chaperones for every fifty students on any District or School sponsored field trip. Schools may partner with each other to share employee chaperones when appropriate.

**For Local Field Trips under 50 students:** A minimum of two chaperons is recommended, one of which must be an SBBC employee. When fifty (50) or more students are participating, at least two SBBC employee chaperons are required for every fifty students.

**For Non-Local Field Trips (outside the tri-county area, overnight or water-related):** A minimum of two SBBC employee chaperons is required. Please use the **General Chaperone Chart** below when planning non-local field trips.

### GENERAL CHAPERONE CHART FOR NON-LOCAL FIELD TRIPS

Number of Students Participating	Minimum Number of Chaperones Required	Minimum Number of <u>Employee Chaperones Required</u>
1 - 10	2	2
11 - 20	3	2
21 - 45	4	2
46 - 70	5	2 if 50>
71 - 95	6	3 if 75>
96 - 120	7	4 if 100>
121 - 145	8	5 if 125>
146 - 170	9	6 if 150>
171 - 195	10	7 if 175>
196 - 220	11	8 if 200>
221 - 245	12	9 if 225>
246 - 270	13	10 if 250>
271 - 295	14	11 if 275>
296 - 320	15	12 if 300>
321 - 345	16	13 if 325>
346 - 370	17	14 if 350>
371 - 395	18	15 if 375>
396 - 420	19	16 if 400>